



Order of Selection (OOS)

The Rehabilitation Act, as amended by the Workforce Innovation and Opportunity Act (WIOA), requires the Vocational Rehabilitation program to serve individuals with the most significant disabilities first when there are not enough resources to serve everyone who is eligible for VR services. Individuals with the most significant disabilities are given a priority over those with less significant disabilities, a process called an "order of selection."

The following information provides an overview of the Order of Selection processes in various State agencies:

California

State Plan Language Samples

See [Attachment 5](#) for the California Department of Rehabilitation's (CDOR) language regarding OOS.

Procedural Directives, etc.

Please refer to [Attachment 1](#) for policies; [Attachment 3](#) for OOS letter to all applicants for services; [Attachment 6](#) for notice of eligibility; and [Attachment 4](#) for the Waiting List notice form.

Referral Process to Partners During OOS

Eligible individuals with disabilities in OOS are provided with VR information and guidance, and referral to other appropriate programs, including WIOA One-Stop Centers. See [Attachment 2](#).

Pre-ETS and Potentially Eligible and OOS

CDOR has developed new OOS policies and procedures for students receiving Pre-ETS. See Chapter 30 of the Rehabilitation Administrative Manual (RAM) in [Attachment 1](#). Refer to Section 3036 (OOS for a Student with Disability), Section 3048 (VR Case Type: Service Eligible Students in the VR Program, Section 3048.1 (Assignment to an Open OOS Category), and Section 3048.2, (Assignment to a Closed OOS Category).



OOS Process if Client May Lose Job

At this time, CDOR has elected to not alter the existing OOS policy to allow provision of services to eligible individuals, whether or not receiving VR services, who require specific services or equipment to maintain employment.

Links

[Attachment 1](#), [Attachment 2](#), [Attachment 3](#), [Attachment 4](#), [Attachment 5](#), [Attachment 6](#)

Delaware

State Plan Language Samples

See policy on OOS in Chapter 11 of the [State Plan](#).

Links

[State Plan](#)

Illinois

State Plan Language Samples

[OOS Policy](#) language was updated in April 2013.

(Note: Illinois has been in OOS officially since 1979; currently, three of four categories are open.)

Procedural Directives, etc.

Training on OOS is provided at new counselor training.

Referral Process to Partners During OOC

Three of four categories are currently open; low numbers in OOS.

Pre-ETS and Potentially Eligible and OOS

Three of four categories are currently open; should not impact Pre-ETS.

OOS Process if Client May Lose Job

At this time, Illinois has chosen not to implement this as an option.

Links

[OOS Policy](#)



Maine (General)

State Plan Language Samples

OOS instituted in 2016 for category 3 – individuals only. See policy in the [State Plan](#).

Procedural Directives, etc.

See [OOS Procedural Directive](#).

Referral Process to Partners During OOC

Referral information shared when eligibility determined and letter sent to client.

OOS Process if Client May Lose Job

Maine has chosen not to implement this as an option at this time.

Links

[State Plan](#), [OOS Procedural Directive](#).

Minnesota (Blind)

State Plan Language Samples

Refer to list of [OOS Resources](#) (letters, forms, policies, Pre-ETS info, etc.).

Links

[OOS Resources](#)

Missouri

State Plan Language Samples

Missouri moved into OOS in 2003: [OOS Policy](#).

Links

[OOS Policy](#)



Rhode Island

State Plan Language Samples

[State Plan Language](#) was recently approved by RSA; refer to the [Presentation](#) used to explain the need for and process of OOS.

Procedural Directives, etc.

A [To-Do list](#) assisted with outreach efforts to partners.

Pre-ETS and Potentially Eligible and OOS

Refer to the [Pre-ETS Fact Sheet](#).

OOS Process if Client May Lose Job

Rhode Island initially served these individuals, but has decided no longer to do so to avoid the possible "loophole" whereby some consumers receive services above others. Making the distinction between Post-Employment and services to maintain employment proved challenging.

Links

[State Plan Language](#), [Presentation](#), [To-Do List](#), [Pre-ETS Fact Sheet](#)

Wisconsin (General and Blind)

State Plan Language Samples

See Combined [State Plan](#), pages 196-198; 203-206.

Note: While 2016 is currently available, it is being updated at this time.

Procedural Directives, etc.

For Wisconsin policy directives and language, related information, forms/ publications/ letters and FAQs, refer to [OOS Resources](#).

Referral Process to Partners During OOC

Information on [Referrals](#) to partner agencies.

Pre-ETS and Potentially Eligible and OOS

Wisconsin is currently updating state administrative code (Department of Workforce Development 65) to reflect the need to continue providing Pre-ETS to students if there is an OOS. Refer to [State Administrative Rules](#); [Pre-ETS Guide](#).

Links

[State Plan](#), [OOS Resources](#), [Referrals State Administrative Rules](#), [Pre-ETS Guide](#)